

Academic Board Meeting Agenda

Date: 2023-03-31

Minutes by: Dr. Astrid Schwaner

Attendance:

Academic Board Member	Representation	Attendance
Dr Jürgen Laartz	Rector of EDU, Chair of the Academic Board	yes
Dr med. Elliot R. Goodman, MD	Elected Professor Representative	yes
Dr Gabriela Benderz, MRCVS	Elected non-professorial academic staff representative	yes
Dr Judith Schimann	Elected non-professorial academic staff representative	no
Alexandra Cosma	Elected non-academic staff representative	yes
Johannes Wöhler	Elected non-academic staff representative	yes
Savina Sasserath	Elected student representative	yes
Babette Steigelmann	Elected student representative	yes

Prof. Dr. Albert Scherpbier, Interim Dean of the Faculty of Medicine and Health

1 Open Agenda

Ref	Category	Topic	Speakers	Comments
1	Approval of the agenda		Dr Jürgen Laartz	
2	Minutes of the last meeting		Dr Jürgen Laartz	
3	Business arising from the minutes			
4	Remarks from the Chair		Dr Jürgen Laartz	
5	Correspondence			
6	Proposals and reports from Academic Board committees	Approval of the Disciplinary Proceedings Policy IQA version update	Alexandra Cosma Alexandra Cosma	
7	Proposals and reports from faculties and other divisions	Update on "reaccreditation" of B.Med & M.Med	Alexandra Cosma	
8	Other business	Update on EQA	Dr Jürgen Laartz	
9	Adjournment		Dr Jürgen Laartz	

2 Meeting Open Agenda Notes

Ref. 1. Group approves agenda.

Ref. 6. Approval of the Disciplinary Proceedings Policy

Code of Conduct existing; Disciplinary Proceedings Policy needed; draft has been circulated previously: description of appeals procedures, AB will act as disciplinary committee for now (see draft in [materials folder](#) for details). Accepted (8 times yes).

IQA version update

Internal Quality Assurance Policy (see document with track changes in [materials folder](#)) had first been created when accrediting the institution. Has evolved over time, e.g., stand-alone Assessment Policy evolved out of the original IQA (now 12 different policies). Submitted to MFHEA 1 week ago. We are already working according to it and will after feedback been published and put into effect. Base for EQA.

Ref. 7. Update on “reaccreditation” of B.Med. & M.Med.

2nd updated version submitted. Received additional round of feedback: different electives display and Professional pathways on master's programme should only list physicians (reason unclear). Adjustments have been made and programme re-submitted, has been confirmed by MFHEA. Waiting for either more feedback or panel creation.

Ref. 8 Update on EQA

Licence renewal going according to timeline. End of the process is after summer. 2nd chunk of documents submitted. Panel meeting scheduled for May. Student Questionnaire has been sent out. Very constructive collaboration with MFHEA.

Board approves closing the open meeting.